

UNIVERSITY OF UTAH GUIDELINES FOR PHASED RETURN-TO CAMPUS

(WORKING DOCUMENT - SUBJECT TO MODIFICATION)

V.10

DECISIONS AND GUIDANCE IN THIS MATRIX WILL BE MADE USING THE MOST CURRENT PUBLIC HEALTH AND SAFETY DATA				
	Green - New Normal for everyone except high-risk individuals Potential Triggers - Vaccine developed, tested and authorized for use; designated by state or local government leaders or the president of the university	Yellow - Low Risk for everyone except high-risk individuals Potential Community Considerations - Ability to sustain decrease in cases, hospital and health care capacity, and testing while slowly easing physical distancing restrictions gradually to allow for monitoring at each step; designated by state or local government leaders or the president of the university Potential University Readiness Considerations - Classroom space, cleaning capacity, supplies and disinfectant availability, student housing	Orange - Moderate Risk for everyone except high-risk individuals Potential Community Considerations - Sustained reduction in cases for at least 14 days; hospitals in the state are safely able to treat all patients; state is able to test all people with COVID-19 symptoms; state is able to conduct active monitoring of confirmed cases and their contacts; designated by state or local government leaders or the president of the university Potential University Readiness Considerations - Symptom monitoring, building/lab access, cleaning capacity, supplies and disinfectant availability	Red - High Risk for everyone Potential Community Considerations - Uncontrolled community spread of cases and potential for overwhelmed health system; designated by state or local government leaders or the president of the university
General Guidelines for all areas	University is open and operating under stricter hygiene and cleaning regimen; monitoring health of campus community	Employers encourage flexible working arrangements (rotating shifts, remote work, etc.); comply with distancing guidelines; increased cleaning regimen of high-touch areas; monitor employees for symptoms and well-being	Employers exercise extreme caution, with employees working remotely, evaluating workforce concerns, and enacting strategies to minimize economic impact. Businesses that necessitate on-site work should monitor workforce for symptoms and well-being	Only mandatory employees and functions on campus
		Employers take reasonable caution	Employers take extreme caution	
		Provide accommodations to high-risk employees; minimize face-to-face contact, assign tasks that allow them to maintain 6-foot distance from other employees or customers, implement flexible work hours or staggered shifts, allow high-risk individuals to work remotely, etc.	Provide accommodations to high-risk employees	
		Encourage remote work when possible	Face coverings required to be worn at all times in public settings or for interactions that take place within a 6-foot distance; ensure that face coverings are available	
		Workplaces comply with distancing and hygiene guidelines	In-person interaction limited to those who have been following recommended distancing/hygiene guidelines	
		Limit unnecessary travel	Leave home infrequently, maintain 6 feet of distancing when away from home	
		Face coverings required to be worn at all times in public settings or for interactions that take place within a 6-foot distance; ensure that face coverings are available	Interactions in decreased group sizes that enable all physical distancing guidelines to be maintained; physical interactions in groups of 20 or fewer	

			Limit out-of-state travel, quarantine 14 days upon return from high-risk areas	
			K-12 schools closed	
			Make every possible effort to enable working from home as a first option; where not possible, workplaces comply with distancing and hygiene guidelines	
			Employees and volunteers of businesses operate remotely, unless not possible	
			Eliminate unnecessary travel and cancel or postpone in-person meetings, conferences, workshops, and training sessions	
			High-contact businesses can operate under strict protocols	
			Symptom checking in business interactions	
			Employer evaluate workforce strategy, concerns, and enact strategies to minimize economic impact	
Student Housing	Regular occupancy	Limited number of residents (TBD) to decrease density and promote distancing	Only approved student residents allowed to live on campus	Limited, approved student residents (prioritized categories) allowed in limited buildings
	Maintain messaging, signage and increased cleaning practices	Regular messaging to residents about public health guidelines and hygiene practices	Regular messaging to residents about public health guidelines, hygiene practices, etc.	Regular messaging to residents about public health guidelines and hygiene practices
	Increased number of isolation rooms available with continued monitoring for areas of increased symptoms	Adjustment in occupancy planning to support lower density (triples and quads)	Adjustment in occupancy planning to support lower density (triples and quads)	Single residents spaced to single rooms or family groups
		No guests allowed	No guests allowed	No guests allowed
		Limited gathering spaces open with furniture placed for distancing; signage reminders and frequent cleaning	Gathering spaces (indoor and outdoor, including playgrounds) and fitness areas closed	Gathering spaces (indoor and outdoor, including playgrounds), and fitness areas closed
		Increased number of isolation rooms available for those with symptoms (includes food delivery)	Isolation rooms available (includes food delivery)	Isolation rooms available (includes food delivery)
		Frequent cleaning of high-touch areas in public spaces	Frequent cleaning of high-touch areas in public spaces	Frequent cleaning of high-touch areas in public spaces
		Hand sanitizer stations spaced throughout public areas	Hand sanitizer stations spaced throughout public areas	Hand sanitizer stations spaced throughout public areas
		Employees and residents required to wear face coverings	Employees and residents required to wear face coverings	Employees and residents required to wear face coverings
		Employees who engage directly with residents/public checked for symptoms	Employees who engage directly with residents/public checked for symptoms	Employees who engage directly with residents/public checked for symptoms
		Group programming limited and social distancing maintained	Group programming limited and social distancing maintained	Computer labs open with distancing and frequent cleaning
		Signage and barriers to support social distancing at service desks and employees required to wear face coverings	Signage and barriers to support social distancing at service desks and employees required to wear face coverings	Signage and barriers to support social distancing at service desks and employees required to wear face coverings
		Symptom checking of residents (TBD)		

Book Store/Retail	Retail establishments operate under heightened hygiene and cleaning standards. Monitor employees for symptoms.	Retail establishments exercise discernment, establishing principles for safe environment and public trust; monitor employees for symptoms and require face covering to be worn for interactions taking place within 6 feet	Retail establishments create a safe environment for customers and staff with frequent reminders on distancing and hygiene. Monitor employees for symptoms. Customer and employees required to wear face coverings.	Only mandatory employees and functions on campus
	Signage to encourage customers to use cleaning wipes and hand sanitizer	Face coverings required to be worn for interactions that take place within a 6-foot distance	Both customers and employees required to wear face coverings	
	Ensure cleaning wipes are near shopping carts and shopping baskets	Maintain signage to remind and help individuals to stand at least 6 feet apart, including outside when in line, and in store checkout lines	Maintain signage to remind and help individuals stand at least 6 feet apart , including outside when in lines and in store checkout lines	
	Provide hand sanitizer at checkout counters and entrances/exits	Assign an employee to disinfect carts and baskets after each use	Assign an employee to disinfect carts and baskets after each use	
		Resume normal patron capacity if physical distancing guidelines can be maintained	Maximum number of patrons must be such that a 6-foot distance between patrons and employees can be easily maintained (1 person per 120 square feet)	
		Provide hand sanitizer at checkout counters and entrances/exits	Provide hand sanitizer at checkout counters and entrances/exits	
		Set an established daily time frame for high-risk individuals to come in without pressure from crowds	Limit purchase quantities on certain goods selling out quickly; this will help maintain ability to meet needs of patrons and limit crowds and lines	
		Staff may only come closer than 6 feet when accepting payment or delivering goods or services if wearing face coverings	Set an established daily time frame for high-risk individuals to come in without pressure from crowds	
		One-way aisles to support physical distancing	Staff may only come closer than 6 feet when accepting payment or delivering goods or services if wearing face coverings	
		Discourage bringing kids or strollers into stores when possible to allow as much space as possible in aisles	One-way aisles to support physical distancing	
		Consider installing clear plastic partitions between cashier and customer where it is not possible to maintain 6 feet of distance	Discourage bringing kids or strollers into stores when possible to allow as much space as possible in aisles	
		Deliver products through curbside pick-up or delivery	Consider installing clear plastic partitions between cashier and customer where it is not possible to maintain 6 feet of distance	
		Make regular announcements to remind customers to follow physical distancing guidelines	Deliver products through curbside pick-up or delivery	
			Make regular announcements to remind customers to follow physical distancing guidelines	

Gym/Student Life Center	Open with cleaning guidance	*All staff have symptom checks and are provided face coverings; student staff will be placed 6' apart in work stations; only six student staff allowed in Base Camp at one time; work and social stations removed or taped off	*All staff have symptom and temperature checks, and are provided face coverings ; student staff will be placed 6' apart, with face coverings in work stations; only six student staff allowed in Base Camp at one time; work and social stations removed or taped off	Only mandatory employees and functions on campus
	Space equipment at normal capacity	The following areas and protocols will be in place to ensure compliance with current state guidelines of 6' physical distancing. LEGACY GYM: Split in two with divider curtain and repurposed for group fitness classes. THE SUMMIT: No wall climbing; three bouldering routes available and three allowed in area at a time. RACQUETBALL COURTS: Only one person at a time in a court. THE VAULT: Only one person at a time. HIGH COURTS: Basketball only and only one person per goal. THE CORE & Cove: All equipment zones 6 feet apart, including free weights, cable weights, circuit weights, functional training and cardio machines. Staff will ensure that participants disinfect equipment after each use. THE COVE: and only three allowed. THIRD LEVEL: All equipment zones at least 6' apart, designated	The following areas and protocols will be in place to ensure compliance with current state guidelines of 10' physical distancing. LEGACY GYM: Split in two with divider curtain and repurposed for group fitness classes. THE SUMMIT: No wall climbing; three bouldering routes available and three allowed in area at a time. RACQUETBALL COURTS: Only one person at a time in a court. THE VAULT: Only one person at a time. HIGH COURTS: Basketball only and only one person per goal. THE CORE & Cove: All equipment zones 10 feet apart, including free weights, cable weights, circuit weights, functional training and cardio machines. Staff will be continuously cleaning, blocking off areas for disinfecting on a rotating basis, and helping guests clean after each use to make sure equipment is disinfected	
	Make cleaning supplies available throughout the establishment and post signs encouraging patrons to clean all equipment	Cleaning products are made available in all areas along with signage and/or staff reminding participants to clean equipment after each use	Staff will continuously clean equipment as needed. Cleaning products will be available in all areas along with signage and/or staff reminding participants to clean equipment after each use.	
	All programs and services return	No intramural sports or sport clubs until "normal" designation or changes made by local officials	No intramural sports or sport clubs until "normal" designation or changes made by local officials	
		Only one turnstile available for entrance to create spacing for exit turnstile	Only one turnstile available for entrance to create spacing for exit	

		Locker rooms open, with guests cleaning after themselves and physical distancing. Universal change rooms open without showers. Restroom will be open with additional cleaning throughout the day, and signage for washing hands and physical distancing. Drinking fountain filling stations will be available, drinking area closed off.	Locker rooms will be closed. Showers for pre-pool use only will be open. Universal change rooms open without showers. Restroom will be open with additional cleaning throughout the day, and signage for washing hands and physical distancing. Drinking fountain filling stations will be available, drinking area closed off.	
		Cleaning products are made available in all areas along with signage and/or staff reminding participants to clean equipment before and after each use. Program Managers will have area cleaning protocols in place.	Cleaning products are made available in all areas along with signage and/or staff reminding participants to clean equipment before and after each use. Program Managers will have area cleaning protocols in place.	
		Face masks will be required at all times for employees. Guests will be required to wear face masks at all times except when working out.	Face masks will be required at all times for employees and guests.	
		During this time, we will not offer family hours, facility rentals, guest passes, or memberships for dependents	During this time, we will not offer family hours, facility rentals, guest passes, or memberships for dependents	
		Appropriate signage throughout facility, web site and physical media regarding physical distancing, activity zones, the latest CDC guidelines, etc.	Appropriate signage throughout facility, web site and physical media regarding physical distancing, activity zones, the latest CDC guidelines, etc.	
Classrooms		Face coverings are required in all in-person classes for both students AND faculty.	Face coverings are required in all in-person classes for both students AND faculty.	Only mandatory employees and functions on campus
		In-person, hybrid or online instruction in fall based upon the ability to maintain safety for students, staff and faculty	Hybrid or online instruction in fall with some in-person exceptions (labs, practicums, studio courses, some <50 person classes) approved by the Dean and SVP-AA or SVP-HS or designees based upon the ability to maintain safety for students, staff and faculty	
		Classroom capacity is determined by classroom size and the ability to maintain the approved physical distance space between the students	In-person classes, classroom capacity is determined by classroom size and the ability to maintain a 6-foot space between the students	
		Courses scheduled in classrooms with enough physical distancing available for each student in the class as guided by public health standards at the time	If in-person classes are held, courses scheduled in classrooms with enough physical distancing (6 feet between students) available for each student in the class	
		Front row of seats blocked off; instructor at least 6 feet from students during lectures	Front row of seats blocked off; instructor at least 6 feet from students during lectures	

		Surface cleaning between classes: students will be provided sanitizing wipes to clean their own personal space. Facilities do not have the capacity to clean all classrooms.	Surface cleaning between classes: students will be provided sanitizing wipes to clean their own personal space. Facilities do not have the capacity to clean all classrooms.	
		Students, faculty and staff must self-report if they test positive for COVID-19 via this website: https://coronavirus.utah.edu/	Students, faculty and staff must self-report if they test positive for COVID-19 via this website: https://coronavirus.utah.edu/	
Open-design offices		Face coverings must be worn	Face coverings must be worn	Only mandatory employees and functions on campus
		Operate/work remotely, unless not possible	Operate/work remotely, unless not possible	
		At least 6-feet of separation should be maintained between individuals	At least 6-feet of separation should be maintained between individuals	
		Regularly disinfect high-touch areas	Regularly disinfect high-touch areas	
Contained Offices		Avoid physical interactions with high-risk individuals as much as possible	Avoid physical interactions with high-risk individuals as much as possible	Only mandatory employees and functions on campus
		Do not congregate	Do not congregate	
		Face coverings must be worn in interactions that take place within a 6-foot distance	Face coverings must be worn in interactions that take place within a 6-foot distance	
		Regularly disinfect high-touch areas	Regularly disinfect high-touch areas	
Common Spaces		Do not touch and/or regularly disinfect high-touch areas (e.g., door handles, buttons/switches, handrails, check-out counters, restroom surfaces, etc.)	Do not touch and/or regularly disinfect high-touch areas (e.g., door handles, buttons/switches, handrails, check-out counters, restroom surfaces, etc.)	Only mandatory employees and functions on campus
		Provide hand sanitizer for individuals at entrances and exits	Provide hand sanitizer for individuals at entrances and exits	
		Maintain 6-foot distance between individuals	Maintain 6-foot distance between individuals	
		Do not congregate, other than entering and leaving a classroom	Do not congregate, other than entering and leaving a classroom	
		Face coverings required in indoor public spaces, including hallways, lounges, stairways	Face coverings required in indoor public spaces, including hallways, lounges, stairways	
Laboratories/research space		Please visit this link for guidance: https://research.utah.edu/coronavirus/research-alert-levels/index.php	Please visit this link for guidance: https://research.utah.edu/coronavirus/research-alert-levels/index.php	Only mandatory employees and functions on campus
Graduate Clinical Students		General guidance for all areas:	General guidance for all areas:	Only mandatory employees and functions on campus
		Face coverings required to be worn in public settings where other physical distancing measures are difficult to maintain	Face coverings required to be worn in public settings where other physical distancing measures are difficult to maintain	
		Students wear surgical masks in face-to-face clinical settings	Students wear surgical masks in face-to-face clinical settings	
		Students must certify they have taken PPE training	Students must certify they have taken PPE training	

		Students should not be involved in any COVID-19 positive or COVID-19 suspected patient care and should not utilize N-95 masks or higher level of PPE	Students should not be involved in any COVID-19 positive or COVID-19 suspected patient care and should not utilize N-95 masks or higher level of PPE	
		Online and virtual involvement remains	Online and virtual involvement remains	
		Stay 6 feet away from others when possible	Stay 6 feet away from others when possible	
		Clinical preceptors and units agree to have students present	Clinical preceptors and units agree to have students present	
	Health Science students on direct patient-facing clinical rotations:	Health Science students on direct patient-facing clinical rotations:	Health Science students on direct patient-facing clinical rotations:	Health Science students on direct patient-facing clinical rotations:
	Students participate in all clinical rotations	Take reasonable precautions	Take extreme precautions	Students do not participate in in-person clinical care
	Limit interactions with COVID-19 positive and COVID-19 suspected patients, unless student submits evidence of immunity	Students participate in most out-patient and in-patient rotations	Students participate in low acuity outpatient and some inpatient rotations	Students engaged in online learning
			Students who are closest to graduation and have remaining requirements receive priority for placement	Students may be included in virtual care and non-patient facing activities per program rules and agreement from providers
			Limited or no involvement in ED, urgent care settings	
	Health Science students in clinical rotations	Health Science students in clinical rotations	Health Science students in clinical rotations	Health Science students in clinical rotations
	Students participate in all clinical rotations	Take reasonable precautions	Take extreme precautions	Students do not participate in in-person clinical care
	Limit interactions with COVID-19 positive and COVID-19 suspected patients, unless student submits evidence of immunity	Students participate in almost all rotations	Students participate in rotations deemed appropriate by program	Students engaged in online learning
			Students are encouraged to participate virtually, if possible	Students may be included in virtual care and non-patient facing activities per program rules and agreement from providers
			Students who are closest to graduation and have remaining requirements receive priority for placement	
	Dental students in clinical rotations with in-person patient contact:	Dental students in clinical rotations with in-person patient contact:	Dental students in clinical rotations with in-person patient contact:	Dental students in clinical rotations with in-person patient contact:
	Students participate in all clinical rotations	Take reasonable precautions	Take extreme precautions	Students do not participate in in-person clinical care
	Limit interactions with COVID-19 positive and COVID-19 suspected patients, unless student submits evidence of immunity	Students participate in most rotations	Students participate in low acuity settings with close supervision	Students engaged in online learning
			May utilize N-95 masks or equivalent level of protection	Students may be included in virtual care and non-patient facing activities per program rules
			Students and patients are tested for COVID-19 prior to procedure; out-patient and some in-patient rotations	

			Students who are closest to graduation and have remaining requirements receive priority for placement	
Human Subjects Research	Normal human subjects protocols and IRB oversight apply	Please visit this link for guidance: https://research.utah.edu/coronavirus/research-alert-levels/index.php	Please visit this link for guidance: https://research.utah.edu/coronavirus/research-alert-levels/index.php	Participant research visits must be performed remotely whenever possible
Guest House	Open with health department approved sanitation practices followed	Take precautions with shared spaces with an increased cleaning regimen	Create a safe environment for customers and staff with frequent reminders on distancing and hygiene; monitor employees for symptoms; increase cleaning regimen	Only mandatory employees and functions on campus
	Precautions for staff and guests	Launder all exposed linens and cleaning supplies separately	Launder all exposed linens and cleaning supplies separately	
	Mass gatherings follow proper safety procedures and precautions for monitoring symptoms	Symptomatic guests should stay in their rooms and wear face coverings when they leave	Discontinue or decrease housekeeping services to prevent transmission between rooms during guest stays	
		Hand sanitizer stations located at each entrance	High-touch surfaces sanitized frequently with EPA approved cleaners	
		Lobby:	Symptomatic guests should stay in their rooms and wear a face coverings when they leave	
		Hand sanitizer stations located throughout lobby	Provide guests with their own sanitation solutions or wipes to instill guest confidence **if available**	
		Maintain signage to remind and help individuals to stand at least 6 feet apart	Hand sanitizer or handwashing stations located at each entrance	
		Employees required to wear face coverings and residents required to wear face coverings	Lobby:	
		Breakfast limited with take-and-go options; self-serve coffee available and area cleaned frequently; limited seating available spread out to maintain distancing	Hand sanitizer stations located throughout lobby	
		Furniture placed to encourage distancing and limited congregation	Maintain signage to remind and help individuals stand at least 6 feet apart	
		Encourage contactless payment; disinfect between transactions	Employees required to wear face coverings and guests are asked to do so	
		Fitness Room:	Breakfast buffet suspended; self-serve coffee available and area cleaned frequently; no seating provided in the area	
		Limit number of patrons to 6 at one time	Furniture placed to encourage distancing and limited congregation	
	Space equipment so patrons can be 6 feet apart	Encourage contactless payment; disinfect between transactions		

		Make cleaning supplies available and post signs encouraging patron to clean all equipment; staff clean space frequently	Fitness Room scheduled on request with equipment sanitation	
		Conferences:	Conferences:	
		Space set up to maintain 10-foot distance between patrons at all times and maintain	Space set up to maintain 10-foot distance between patrons at all times and maintain	
		Catering take precautions (no buffet style, employees required to wear face coverings and gloves, etc.)	Catering suspended except limited grab-and-go beverages	
		Hand sanitizer stations located at each entrance	Hand sanitizer stations located at each entrance	
		Group sizes limited to a maximum of 50	Group sizes limited to a maximum of 20	
			Congregating at any point is not allowed	
Food service/Restaurants	Dine-in service operating under proper safety precautions for staff and customers	All facilities open; some dine-in service with distance spacing between tables and limited hours, increased hygiene practices for customers and staff	Premade, to-go options only, limited hours (most facilities closed)	Most facilities closed; PHC provides take-and-go options for HRE residents and staff. No seating available
	Education, training and protocol development and execution will continue to ensure a sanitary and safe environment for guests and associates	Maintain 6-foot distance between parties and limit number of people inside spaces based on square footage with reminder signage	Symptom checking of employees	U of Utah Dining is providing catered meals to 70 members of the U.S. military, four meals per day, 7 days per week. Each meal is individually packed and wrapped in our PHC production facility and delivered to Fort Douglas adhering to CDC regulations
		No self-service buffet, meals plated and dropped at central pick up area; utensils distributed individually with food	Staff required to wear face coverings	
		U of Utah Dining payment system is largely touchless and cashless; associates that do operate a POS regularly sanitize the	Stagger workstations so workers can maintain a 6-foot distance and do not face one another	
		Employees checked for symptoms and a log will be maintained at each location	U of Utah Dining payment system is largely touchless and cashless; associates that do operate a POS regularly sanitize the workstation and their hands between handling cards and cash	
		Hand sanitizer stations and signage at entrances	Staff must sanitize hands between handling payment options and food/containers	

		U of Utah Dining will have a mobile app in place called Boost. 22 locations will have menus posted on the Boost app; this will allow anyone who downloads the app to order and pay online. Customers with meal plans will also be able to use their meal plans in the Boost app. Order pick-up areas will be equipped and identified in each location, accepting orders from the app	U of Utah Dining has and has access to all PPE required to prepare and serve food to the public following Salt Lake County Health Department Regulations and CDC guidelines	
		U of Utah Catering will operate under regulations set by Salt Lake County Health Department		
Child Care	Enhanced cleaning and distancing protocols. No symptomatic children.	Enhanced cleaning and distancing protocols. No symptomatic children. Services open to community members up to size limitations.	Only crisis childcare allowed; Enhanced cleaning and distancing protocols. No symptomatic children	
	Enhanced cleaning and disinfecting	Enhanced cleaning and disinfecting	Enhanced cleaning and disinfecting	
	Don't use toys that cannot be cleaned	Limit mixing groups of children (keep in separate rooms, allow on the playground at different times)	Encourage children to be 6 feet apart as much as possible	
	Children and staff should stay home if they are sick and get their temperature checked at the	Don't use toys that cannot be cleaned	Groups must be restricted to groups of 20 unless a wall can physically separate each	
		All individuals wash hands with soap and running water upon arrival.	All rooms are separated by physical barrier	
		Children and staff should stay home if they are sick and get their temperature checked at the facility.	Limit mixing the groups of children (keep in separate rooms, allow on the playground at different times)	
		If there is a confirmed case, facility must be closed and alert public health department	Front door drop off and pick up	
		All high-touch surfaces should be cleaned regularly	All individuals must wash their hands with soap and running water upon arrival	
			Don't use toys that cannot be washed and disinfected	
			Children and staff should stay home if they are sick	
			Children, parents, and staff are temperature checked at the facility, as well as any maintenance worker needed.	
			If there is a confirmed case, facility must be closed and alert local health department	
			All high-touch surfaces should be cleaned and disinfected after each use (e.g., toys,	
			All staff are encouraged, not required, to wear ppe mask.	

			Staff are encouraged to stay in center at break time to minimize outside exposure.	
Entertainment/Event venues		In-person operation of this industry is allowable under increased cleaning regimen and with operational protocols in place to ensure safe distancing restrictions are met	In-person operation of this industry is allowable under increased cleaning regimen and with operational protocols in place to ensure safe distancing restrictions are met	Only mandatory employees and functions on campus
		Create a safe environment for customers and staff with frequent reminders on distancing and hygiene; monitor employees for symptoms	Create a safe environment for customers and staff with frequent reminders on distancing and hygiene; monitor employees for symptoms	
		Both customers and employees required to wear face coverings	Both customers and employees required wear face coverings	
		Maintain signage to remind and help individuals to stand at least 6 feet apart when in common areas or while visiting exhibits	Maintain signage to remind and help individuals stand at least 6 feet apart when in common areas or while visiting exhibits	
		For reserved-seating facilities, facility capacity is dependent on the ability to block reserved seats to ensure safe radius	For reserved-seating facilities, facility capacity is dependent on the ability to block reserved seats to ensure safe radius	
		A 10-foot distance must be maintained between individual household groups at all times while seated; this may be decreased incrementally based on data and milestone trends	A 10-foot distance must be maintained between individual household groups at all times while seated	
		Set an established time frame for high-risk groups to come in without pressure from crowds and/or separate entrances and queues	Set an established time frame for high-risk groups to come in without pressure from crowds and/or separate entrances and queues	
		Limit the number of people in confined areas to enable adequate distancing at all times	Limit the number of people in confined areas to enable adequate distancing at all times	
		Electronic tickets and playbills encouraged in place of paper	Electronic tickets and playbills encouraged in place of paper	
		Encourage contactless payment; disinfect between transactions at facility stores/gift shops and comply with other retail recommendations	Encourage contactless payment, disinfect between transitions at facility stores/gift shops and comply with other retail recommendations	
		Congregating at any point is not allowed	Congregating at any point is not allowed	
		Participants (performers, actors) in events should have their symptoms checked	Participants (performers, actors) in events should have their symptoms checked	
	<u>Concessions:</u>	<u>Concessions:</u>		

		Serving and seating protocols consistent with restaurant guidance	Serving and seating protocols consistent with restaurant guidance	
		Maintain 6-foot distancing for all lines	Maintain 6-foot distancing for all lines	
		Encourage contactless payment	Encourage contactless payment	
		To the extent reasonable, serve grab-and-go food items	To the extent reasonable, serve grab-and-go food items	
		Any concessions/restaurant seating is compliant with restaurant dine-in	Any concessions/restaurant seating is compliant with restaurant dine-in	
Athletic Events		Follow guidance from State, PAC 12, and NCAA	Athletic events have been cancelled for the remainder of the FY20 Year	Only mandatory employees and functions on campus
		Face coverings must be worn	Follow guidance from State, PAC 12, and NCAA	
		Facility capacity is dependent upon ability to block reserved seats to ensure a safe radius is maintained		
		Set an established time frame for high-risk groups to come in without pressure from crowds and/or separate entrances and queues		
		Limit number of people in confined area to enable adequate distancing at all times		
		Maintain signage to remind and help individuals stand at least 6 feet apart when in common areas		
		Congregating at any point is not allowed		
		Encouraged contactless payment; disinfect between transactions at facility stores/gift shops		
Athletic Training Facilities		Must comply with all guidance from state, PAC-12, and NCAA	Must comply with all guidance from state, PAC-12, and NCAA	Only mandatory employees and functions on campus
		Facilities strategically opened and continue to keep teams in their own standalone facilities	May open standalone practice facilities to prevent cross contamination between sports	
		All training facilities open but with limited usage by appointment only	Shared facilities will remain closed or dedicated to one sport only	
		Weight rooms and training rooms open with	Other training and support gyms will have	

	Essential staff, coaches, and administrators allowed on campus. Encourage telecommuting and rotating days for others. High-risk employees telecommute	All staff telecommute except essential athletic trainers, essential strength and conditioning coaches, select nutrition staff (when needed), select facilities and custodial staff, select administration (when needed)	
	Employee symptom check at facility. When student athlete returns to campus for first time, we will consider initial symptom checks at employee check-in as per the trends of COVID-19 exposure in the community and on campus. Personal symptom check at home for student athletes for subsequent visits to campus.	Centralized symptom checks for all those coming into the practice facilities will be performed by athletic trainers and strength and conditioning coaches and will keep a log that can be reported to Health Department, if requested	
	Employees working within 6 feet of others required to wear face coverings	All individuals must wear face coverings	
	Avoid entering facilities if demonstrating symptoms	Avoid entering if they demonstrate any symptoms	
	Sneeze or cough into cloth, tissue, elbow or sleeve (not hands)	Sneeze or cough into cloth, tissue, elbow or sleeve (not hands)	
	Avoid hand shaking or unnecessary physical contact	Avoid hand shaking or unnecessary physical contact	
	Staff maintain 6-foot distance with others. Student athletes will be under close supervision when in close contact with teammates or work-out group and keep 6-foot distance with non-teammates.	Staff and student-athletes must maintain 6-foot distance with others and must maintain a 10-foot distance between others when exercising in the gyms	
	Provide COVID-19 education to staff and	All student athletes and staff will be required	
	Provide 10' separation during workouts from non-teammates or non-work-out groups	Require 120 sq. ft. to each person within the facilities in order to provide opportunities for distancing	
	Limits to number of individuals in interior spaces to maintain proper distancing	No more than four student-athletes at one time in interior spaces	
	Limits to number of individuals in exterior spaces to maintain proper distancing	No more than ten student athletes at one time in exterior spaces	
	All training facilities open but with limited usage by appointment only	Use auxiliary gyms, outdoor spaces, and fields to provide training and conditioning spaces as an alternative to normal facilities to create distancing opportunities and prevent contamination between teams	
	Individuals from the same work-out group or team may meet under close supervision	No team gatherings, meetings or workouts	
	Hand sanitizer or handwashing stations located at each entrance	Hand sanitizer or handwashing stations located at each entrance	

		Cafeteria open with no self-service, disposable cutlery and plates, and reduced occupancy. Fueling stations remain closed. Pre-packaged food items will become available at the specific team facilities.	Nutritional food station remain closed and all food delivery will occur inside the specific team training facilities, when necessary	
		Frequent cleaning of high-touch points	De-activate code and fingerprint readers and other access controls that require touching for access	
		Implement a strict hygiene and cleaning regimen to disinfect areas that could have	Implement a strict hygiene and cleaning regimen to disinfect areas that could have	
Performing Arts Studio Space		Classroom capacity is determined by classroom size and the ability to maintain the approved physical distance space between the students	Classroom capacity is determined by classroom size and the ability to maintain at least 6-foot distance between individuals	Only mandatory employees and functions on campus
		Maintain at least a 6-foot distance between individuals; maintain a 10-foot distance if singing, playing wind instruments, lecturing or physical movement (e.g., dance, theater, etc.); reduce number of students, if necessary, for the size of the lab or studio	Maintain at least a 6-foot distance between individuals; maintain a 10-foot distance if singing, playing wind instruments, lecturing or physical movement (e.g., dance, theater, etc.); reduce number of students, if necessary, for the size of the lab or studio	
Community Events		General public and employers take extreme caution	General public and employers take extreme caution	Only mandatory employees and functions on campus
		Provide accommodations to high-risk employees	Provide accommodations to high-risk employees	
		Face coverings required to be worn at all times in a public settings or for interactions that take place within a 6-foot distance	Face coverings required to be worn at all times in public settings or for interactions that take place within a 6-foot distance	
		Schools are open	In-person interaction limited to those who have been following recommended	
		Interactions in decreased group sizes that enable all social distancing guidelines to be maintained; social interactions in groups of 50 or fewer	Maintain 6 feet of distancing when away from home	
		All businesses operating	Social interactions in groups of 20 or fewer	
		Employers exercise discretion with remote work and returning to onsite work	Limit out-of-state travel, quarantine 14 days upon return from high risk areas	
		Recommended symptom checking in public/business interactions	K-12 schools closed	
		Certifications encouraged for businesses; certification must be displayed to the public	Make every possible effort to enable working from home as a first option; where not possible, workplaces comply with distancing and hygiene guidelines	
			Employees of businesses operate remotely, unless not possible	
			Minimize face-to-face interactions, including with customers (e.g., install partitions, etc.)	

			Eliminate unnecessary travel and cancel or postpone in-person meetings, conferences, workshops, and training sessions	
			High-contact businesses can operate under strict protocols	
			Symptom checking in business interactions	
			Certification must be displayed to the public	
			Employer evaluate workforce strategy, concerns, and enact strategies to minimize economic impact	
Community Engagement	Community engagement activities and gatherings permitted without restrictions	Community engagement activities preferentially performed remotely	Community engagement activities must be performed remotely whenever possible	Only mandatory employees and functions on campus
		Activities that cannot be performed remotely may be conducted in-person	Activities that cannot be performed remotely may be conducted in-person, if there is an urgent, time-sensitive issue involved in the project	
		Ensure that participants do not have a fever or signs of respiratory infection	Ensure that participants do not have a fever or signs of respiratory infection	
		Maintain 6 feet of physical distancing	Maintain 6 feet of physical distancing	
		All participants wear face coverings	All participants wear face coverings	
		The visit is as brief as possible and resources for cleaning the visit space between uses can be accomplished	The visit is as brief as possible and resources for cleaning the visit space between uses can be accomplished	
		Group size limited to 20 people or fewer, and ability to maintain physical distancing	Group size limited to 20 people or fewer, and ability to maintain physical distancing	
		Community partners guidelines for safety and protection addressed prior to gathering	Community partners guidelines for safety and protection addressed prior to gathering	
Internships (off campus)		Locations must be following orange guidelines	Very limited internships approved by the Dean and Cognizant VP	Only mandatory employees and functions on campus
		Organization and student intern sign a contract to abide by orange guidelines	If telecommuting/online education is possible, it should be used.	
Faculty Office Hours/Student Meetings		Use technology (i.e., Zoom, etc.) if at all possible	Use technology (i.e., Zoom, etc.) if at all possible	Only mandatory employees and functions on campus
		For in-person meetings, face coverings are required	For in-person meetings, face coverings are required	

		Maintain 6 feet or more between all participants, if in-person	Maintain 6 feet or more between all participants, if in-person	
		Department to identify larger shared space to allow 6-foot distancing for office hours/meetings (e.g., conference room), to be cleaned between meetings, if in-person	Department to identify larger shared space to allow 6-foot distancing for office hours/meetings (e.g., conference room), to be cleaned between meetings, if in-person	
Facilities		All facilities areas: Custodial resources will be allocated to prioritize cleaning classroom environments. Departments should not be directed to Facilities to request additional services. Cleaning schedules for non-classroom environments have already been increased.	All facilities areas: Custodial resources will be allocated to prioritize cleaning classroom environments. Departments should not be directed to Facilities to request additional services. Cleaning schedules for non-classroom environments have already been increased.	Only mandatory employees and functions on campus
		All staff who can work remotely should continue to do so. Where staff are required to be on campus in an office setting, plan work in shifts that allow no more than 1/3 of normal occupant load in any work area	All staff who can work remotely should continue to do so	
		For staff who must be on campus, maintain a 6-foot distance from co-workers, and do not face one another	For staff who must be on campus, maintain a 6-foot distance from co-workers, and do not face one another	
		Wear face coverings at all times in public settings or when required to be within 6 ft. of others. Masks may be removed when working alone in a private office	Wear face coverings at all times in public settings or when required to be within 6 ft. of others	
		Wash hands with soap and running water upon arrival and before leaving the campus	Wash hands with soap and running water upon arrival and before leaving the campus	
		Provide hand sanitizer inside each building entry, and throughout work areas. Provide clorox-type wipes for individuals to clean work surfaces between uses	Provide hand sanitizer throughout work areas	
		Supervisors to check employee symptoms, including temperatures, upon arrival for work shift	Supervisors to check employee symptoms, including temperatures, upon arrival for work shift	
		Do not congregate in work or break areas	Do not congregate in work or break areas	
		No more than 35% of workers can be in a work area at one time. Establish schedules to assure that this limit is not exceeded	No more than 50% of workers can be in a work area at one time. Set a schedule to assure that this limit is not exceeded	
		Planning, Design & Construction:	Planning, Design & Construction:	
		When on a construction project site, wear face coverings at all times and maintain 6 ft. distance from others	When on a construction project site, wear face coverings at all times and maintain 6 ft. distance from others	
		Buildings & Grounds:	Buildings & Grounds:	
		Custodians should wear gloves and masks	Custodians should wear gloves and masks	
	Shared tools should be sanitized after use	Shared tools should be sanitized after use		

		Work vehicles to be assigned in order to limit exposure; employees should sanitize door handles, steering wheel and other areas touched, when returning a vehicle for others to use	Work vehicles to be assigned in order to limit exposure; employees should sanitize door handles, steering wheel and other areas touched, when returning a vehicle for others to use	
		Outside Contractors:	Outside Contractors:	
		Contractors are responsible for the safety of their work sites, both in the protection of their workers and protection of university employees who come in contact with their work site	Contractors are responsible for the safety of their work sites, both in the protection of their workers and protection of university employees who come in contact with their work site	
		At a minimum, follow CDC, State and county guidelines for construction	At a minimum, follow CDC and county guidelines for construction	
		Check all workers for symptoms, including temperature, at start of work shift	Check all workers for symptoms, including temperature, at start of work shift	
		Workers to wear masks and work gloves when working within 6 feet of other workers	Workers to wear masks and work gloves when working within 6 feet of other workers	
		Segregate break areas and porta-potties by sub-contractor	Segregate break areas and porta-potties by sub-contractor	
		Disinfect door handles, elevator buttons, handrails, and other commonly-touched areas throughout the workday	Disinfect door handles, elevator buttons, handrails, and other commonly-touched areas throughout the workday	

SPECIFIC GUIDANCE OVER ALL AREAS/ISSUES

Fall Schedule/Curriculum		Rooms scheduled with time between courses as much as possible, to make cleaning easier	Rooms scheduled with time between courses as much as possible, to make cleaning easier	
		If there is no break for classroom between classes, then classes begin/end 5 minutes early to allow surface cleaning between classes	If there is no break for classroom between classes, then classes begin/end 5 minutes early to allow surface cleaning between classes	
		Courses that cannot be taught while allowing the approved amount of physical distance between students should be taught online or in hybrid format with rotating group meetings	Courses that cannot be taught while allowing 6-foot physical distance between students should be taught online or in hybrid format with rotating group meetings	
		Instructors at high-risk moved to online courses, if possible	Instructors at high-risk moved to online courses, if possible	
		All classes designed to accommodate students who cannot attend in-person for health reasons, whether all semester or for part of the semester	All classes designed to accommodate students who cannot attend in-person for health reasons, whether all semester or for part of the semester	
		Flexible absence policies should be used	Flexible absence policies should be used	

		Instructors who include any in-person elements in their course have a plan in place in the event the university needs to adjust back to an "Orange" or "Red" level at some point during the semester; communicate the plan to students so that they can prepare as well	Instructors who include any in-person elements in their course have a plan in place in the event the university needs to adjust back to a "Red" level at some point during the semester; communicate the plan to students so that they can prepare as well	
Vulnerable Populations			Avoid physical interactions with high-risk individuals as much as possible	
			Employer may ask questions to determine whether an employee needs an accommodation	
			Explore alternative accommodations that may allow the employee to perform the essential functions of the position	
Testing		Students, faculty and staff must self-report if they test positive for COVID-19 via this website: https://coronavirus.utah.edu/	Testing for COVID-19 required for any known case or known contact (anybody at the university who spent at least 15 minutes within 6 feet of the case) be quarantined and tested	
Travel			Essential business travel only	
			Approved by appropriate VP or Dean using the travel exception process	
			If approved follow destination guidelines	
Visitors on Campus			Face coverings must be worn	
			At least 6-feet of separation should be maintained between individuals	
			No congregating in waiting rooms or lobbies	
			Visitors should be screened	
Facecoverings			Maintain visitor log for tracing efforts	
		Members of the campus community are required to follow the state of Utah and Salt Lake County guidelines for wearing face coverings in public spaces or settings, including classrooms, where other physical distancing measures are difficult to maintain	Members of the campus community are required to follow the state of Utah and Salt Lake County guidelines for wearing face coverings in public spaces or settings, including classrooms, where other physical distancing measures are difficult to maintain	